

CATALOGUING AND INDEXING OF RECORDS FOR THE YEAR 2006 - Administration & Accounts sections

SL.NO.	Record No.(in trilateral index)	Title /Subject Matter	Record creation Date	Disposal/Classification of records(A,B,C & D)	Record closure Date	Date of sending to record section
1	KIC 2/ADM/VEC/2006	INSURANCE TO THE CAR NO. KA-01-G-4287 BELONGS OF SRI. K.K. MISRA SCIC	1/1/2006	"C" Dis		
1A.	KIC/ACT/2006	RE-APPOINTMENT OF SRI. S.R. SAINATH PRAKASH RETD. UNDER SECRETARY ON CONTRACT BASIS	2/1/2006	"C" Dis	28-04-2006	28-04-2006
2	KIC/ACT/2006	RE-APPOINTMENT OF SRI. G.C. DUGGAPPA RETIRED ASST. ON CONTRACT BASIS	20-03-2006	"C" Dis	29-04-2006	29-04-2006
3	KIC5/APT/2006	FILLING UP OF VACANT POSTS IN KIC (SRI. KRISHNOJI RAO)	26-09-2006	"C" Dis	28-09-2006	28-09-2006
4	KIC6/EST/06	FILLING UP OF VACANT POSTS IN KIC CORRESPONDENCE WITH DPAR	16-01-2006	"C" Dis	22-03-2006	22-03-2006
4A.	KIC30/APPT/06	RE-APPOINTMENT OF SRI. K.M. RAMAPPA RETD. STENO, ON CONTRACT BASIS	5/5/2006	"C" Dis	23-05-2006	23-05-2006
4B.	KIC37/DESKTOP/06	PURCHASE OF 5 COMPUTERS AND 2 NEW DESKTOPS TO KIC	17-01-2006	"C" Dis		
5	KIC 36/APT/2006	APPOINTMENT OF DRIVERS/ 'D' GROUP EMPLOYEES IN KIC ON CONTRACT BASIS (S. F. FERNANDES)	17-06-2006	"C" Dis	7/7/2006	7/7/2006
6	KIC 42/GRR/2006	CREATION OF SOME POSTS IN KIC	22-07-2006	"C" Dis	28/11/2006	28/11/2006
7	KIC 55/TR/2006	INTERNAL TRANSFER OF ASSTS. S.O IN KIC	26-09-2006	"C" Dis	30-09-2006	30-09-2006
8	KIC 54/EST/2006	FILLING UP OF POSTS IN KIC	10/9/2006	"C" Dis	14-09-2006	14-09-2006
9	KIC 10/ADM/2006	CREATION OF POSTS OF COMMISSIONER IN KIC	5/1/2006	"B" Dis	27-01-2006	27-01-2006
10	KIC 22/APT/2006	RE-APPOINTMENT OF RETIRED GOVT. SERVANTS ON CONTRACT BASIS	7/2/2006	"C" Dis		
10A	KIC/EST/TELE/2006	INSTALLATION OF NEW TELEPHONE LINES TO KIC AT MS BUILDING	12/7/2006	"B" Dis	22/02/2007	22/02/2007
11	KIC23/APT/2006	FILLING UP OF VACANT POSTS IN KIC	8/2/2006	"C" Dis	7/7/2006	7/7/2006
12	KIC24/S.MTG/2006	OBTAINING SERVICES OF JUCIAL OFFICER TO WORK AS SECRETARY/REGISTRAR IN KIC	25-02-2006	"C" Dis	20-04-2006	20-04-2006
13	KIC/58ADM/2006	PARKING OF GOVT. VEHICLES AS CAR DRIVERS RESIDENCE	3/10/2006	"C" Dis	13-10-2006	13-10-2006

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14	KIC/67/APT/2006	RE-APPOINTMENT OF SRI. KRISHNOJI RAO RETD. TYPIST IN KIC ON CONTRACT BASIS	20-09-2006	"C" Dis	28-12-2007	28-12-2007
15	KIC 75/ADM/2006	PROPOSALS OF THE KIC UNDER CONSIDERATION IN DPAR	7/12/2006	"C" Dis		
16	KIC 44/ADM/2006	INSTALLATION OF EPBX TO KIC	22-07-2006	"C" Dis	22-07-2006	22-07-2006
17	KIC 43/ADM/2006	INSTALLATION OF LAN TO KIC	22-07-2006	"C" Dis	22-07-2006	22-07-2006
18	KIC 28/DOM/2006	DOMAIN ID REGISTRATION TO KIC	12/5/2006	"B" Dis	15-05-2006	15-05-2006
19	KIC/ACT/BUD/2006	RELEASE OF BUDGET FOR 2006-07	20-03-2006	"B" Dis	23-09-2006	23-09-2006
20	KIC/SIC/ACT/2006	SALARY AND ALLOWANCES OF SRI. K.N. THIPPESWAMY SIC	5/1/2006	"B" Dis	30-03-2007	30-03-2007
21	KIC/ACT/ROS/2006	DRAWAL OF SALARIES OF RE EMPLOYED OFFICIALS ON CONTRACT BASIS OF SRIYUTHS S. R. SAINATH PRAKASH, U/S., D.G. VISWANATH, ASST G.C. DUGGAPPA, ASST , A SHANKAR, DRIVER.	5/5/2006	EXISTING		
21 (A)	KIC 80/WEBSITE/06	PROVIDING SERVICES FOR DESIGN OF WEBSITE HOSTING UPDATION ETC.	27-12-2006	"C" Dis	31-08-2006	31-08-2006
22	KIC 1/AI/2006	SANCTION OF ANNUAL INCREMENTS TO THE STAFF WORKING ON DEPUTATION IN KIC	5/2/2006	"C" Dis	27-11-2006	27-11-2006
23	KIC1/ADV/2006	SANCTION OF FESTIVAL ADVANCES TO THE STAFF	5/9/2006	"C" Dis	14-09-2006	14-09-2006
24	KIC/ELE/EST/2006	ENCASHMENT OF SURRENDER OF ENCASHMENT TO SRI. N. VENU ASST FOR BLOCK PERIOD 2005-06	28-08-2006	"C" Dis	5/9/2006	5/9/2006
25	KIC/ACT/SALARY/06	DRAWAL OF ARREARS OF PAY TO SRI R. MOHAN SENIOR PA TO SCIC	5/6/2006	"C" Dis	17-06-2006	17-06-2006
26	KIC/ACT/MEDICAL/2006	REIMBURSEMENT OF MEDICAL EXPENSES OF SRI. MOHAN SENIOR PA TO SCIC	28-02-2006	"C" Dis	17-03-2006	17-03-2006
26 (A)	KIC/157/STA/2006	PURCHASE OF STATIONERY FOR KIC (PURCHASE ORDERS FILE)	7/1/2006	"C" Dis	24-10-2006	24-10-2006
27	KIC 735/ARREARS/2006	DISBURSEMENT OF DA ARREARS FROM 01-01-2006 TO 28-02-2006 TO SRI. SALEEM ATTENDER	5/5/2006	"C" Dis	30-12-2006	30-12-2006

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28	KIC/ACT/OE/2006	DETAILS OF AMOUNT DRAWN UNDER HEAD, 'OFFICE EXPENSES/OFFICE SET UP EXPENSES' FOR 2006-07 FROM 01-04-2006	1/4/2006	"C" Dis	21-12-2006	21-12-2006
29	KIC 61 AR 2006	PREPARATION AND PRINTING OF ANNUAL REPORTS		"C" Dis	15/10/2007	15/10/2007
30	KIC 29 / ಪೀಠೋಪಕರಣ /2006	KIC ಕಛೇರಿಗೆ ಪೀಠೋಪಕರಣ ಒದಗಿಸಿವ ಬಗ್ಗೆ ಟೆಂಡರ್		EXISTING		
31	KIC ಲೆಪರಾ/ಸ್ವೀಕೃತಿ ಹಣ	DD/CHEQUE/IPO ಗಳನ್ನು ಬ್ಯಾಂಕಿಗೆ ನಮೂದಿಸುವ ಬಗ್ಗೆ		"B" Dis	22/02/2007	22/02/2007