

**PROCEEDINGS OF THE STAFF MEETING HELD ON 19-10-2007 AT 3.30 PM. IN THE COURT HALL OF KARNATAKA INFORMATION COMMISSION**

Following were present:

Sri/Smt.:

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| 1. K. K. Misra, SCIC.                  | 6. Mala S., P.A. to SIC.             |
| 2. K. A. Thippeswamy, SIC.             | 7. G.V. Ashok, Assistant.            |
| 3. Dr. H. N. Krishna, SIC.             | 8. Duggappa, Assistant.              |
| 4. K. Venkataramana Hebbar, S.O.       | 9. Sathyanarayana, Assistant.        |
| 5. A. Saroja, Accounts Superintendent. | 10. M. S. Ganesha, Junior Assistant. |

RIR Cell:

1. Sri M. S. Ganesha Junior Assistant informed that the complaints and appeals received up to 12-10-2007 have been posted up to 22-1-2008 and have been sent to judicial cell for issue of summons.

2. It was agreed that the norm would be to issue summons for all complaints and appeals within a day of their receipt in the Commission.

3. It was seen that during the month of September, the number of cases received was 600 and disposal was 350. The number of receipts is likely to be about the same during October. Therefore, it is necessary for the Commission to dispose off about 600 cases every month to maintain the status-quo. This is possible if each Commissioner disposes at least 10 cases every day.

4. In order to save time, Commission also decided that all the complaints received by the Commission on a day shall be equally divided and placed before the three Commissioners on the next day to decide whether interim orders could be passed on them before the hearing, as is being done by the Tamilnadu Information Commission.

Judgment Cell:

5. Commission felt that there should be three registers, one for each court room, in which the cases posted for the day should be recorded and against each case the persons who are representing the Complainant and the Respondent should be got recorded by the court-attender. The register should then be placed before the Judgement Writer. This will enable the Judgment Writer to correctly record the names of the persons who are present for hearing and would also save the time of the Commission.

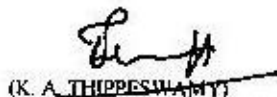
6. As regards the request for information, this is factual information which is contained in the application. This could be culled out by the Judgment Writer in the beginning itself and incorporated in the order.

Judicial Cell:

7. The cases (including the part heard cases) to be handled by different benches should be decided at least one day in advance and the connected files handed over by the Judicial Cell to the concerned Judgment Writer. In case of part heard cases, these should generally be assigned to the same Commissioner who heard them earlier.

  
(DR. H. N. KRISHNA)

STATE INFORMATION COMMISSIONER

  
(K. A. THIPPESWAMY)

STATE INFORMATION COMMISSIONER

  
(K. K. MISRA)

STATE CHIEF INFORMATION COMMISSIONER

To: All Concerned