

PROCEEDINGS OF THE STAFF MEETING HELD ON 20-01-2007 AT 3.00 PM
IN THE COURT HALL OF KARNATAKA INFORMATION COMMISSION

Members Present:

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| 1) Sri K.K. Misra, SCIC, KIC | 6) Smt S. Mala. PA to SIC, KIC |
| 2) Sri K.A. Thippeswamy, SIC, KIC | 7) Sri N. Venu, FDA, KIC |
| 3) Sri S.R. Sayinath Prakash, US, KIC | 8) Sri D.G. Vishwanath, FDA, KIC |
| 4) Sri Venkataramana Hebbar, S.O., KIC | 9) Sri M.Duggappa, Asst. KIC |
| 5) Sri R.Mohana, Gazetted PA to SCIC | 10) Sri N.S.Ganesha, Jr.Asst, KIC |

1. The Commission decided that all the files which have been disposed off from inception upto the end of March, 2006 should now be collected and information in respect of these files has to be compiled in the format in which this information is to be reported in the annual report of the Commission. This work must be started immediately and completed by the end of January, 2007.

It was also noted that instead of rubber seals, the required information has been got cyclostyled and sufficient copies are now available.

2. Files pending for more than six months were reviewed.

3. THE APPOINTMENT OF PIO AND FIRST APPELLATE AUTHORITY IN KIC:

The Commission has appointed Sri M.Venkataramana Hebbar as the PIO and Sri S.R.Sayinath Prakash as the First Appellate Authority. Notification has been issued. All requests for information from the Commission shall be handed over to Sri Venkataramana Hebbar at the earliest after the receipt of request and he is directed to dispose them off as early as possible.

4. UPDATION OF WEBSITE:

5. It was decided that the cause list as well as the orders passed by the Commission shall be got updated earliest. In case of any difficulty, the Under Secretary will bring to the personal notice of SIC and SCIC.

6. APPOINTMENT OF SECRETARY TO THE COMMISSION:

Government order appointing the Secretary to the Commission is likely to issue shortly. DPAR may be requested to fill up the vacancies in the personal staff of the Secretary along with the issue of orders of posting the Secretary. Orders for purchase of an Indica car for him may also be placed.

7. PREPARATION OF THE ANNUAL REPORT OF THE COMMISSION:

Some reports from concerned departments have been received. These are to be . For the remaining departments, reminder has to issued. GPA to SCIC was requested to prepare a list of all the departments from which information has been received and put up a reminder to the remaining departments. In case the information received is not adequate, appropriate communication asking for modification of the information will also have to be issued.

The request for proposals for compilation of the report should also be issued to an agency fixed for the purpose.

8. BUDGET FOR 2007-2008: In view of the fact that the extent of the cases increasing this year, the budget allocation of Rs.2.00 crores will be sought. The proposal will be sent immediately.

9. REVIEW OF DISPOSAL OF CASES: Commission noted that while 231 cases were registered during December, the no. disposed was 193. Hence the pendency has increased to 635 from 597 to the end of November.

10. Regarding posting of cases, following decisions were taken:

- (1) the Commission will sit at 11.30 in the morning for forenoon session and from 3.30 in the afternoon for the afternoon session
- (2) Only fresh cases numbering upto 15 may be posted in the forenoon. No fresh cases may be posted in the afternoon.
- (3) only adjourned cases will be posted in the afternoon by the Commission.

11. Separate folder has to be created in the computer for important decisions. The following types of cases may be treated as important decisions and saved in a separate folder called "IMPORTANT DECISION":

- (1) Where penalty have been levied.
- (2) Where disciplinary proceedings have been recommended.
- (3) Any other important decisions given by interpretation of legal provisions.

12. Similarly a separate folder may also created for the orders in which an appeal or a complaint has been rejected.

13. FOLLOW UP OF PROPOSALS PENDING WITH THE GOVERNMENT:

The proposal of the Commission for sanctioning of the additional posts should be got cleared from the Government at the earliest.

(K.A.THIPPESWAMY)
STATE INFORMATION COMMISSIONER

(K.K. MISRA)
STATE CHIEF INFORMATION COMMISSIONER