

**Proceedings of the Staff Meeting held on 15-5-2007 at 3-30 p.m in the Court Hall
of Karnataka Information Commission.**

Following were present:

Sriyuths

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| 1. K. K. Misra, SCIC | 7. K.Srinivas, ASO |
| 2. K. A. Thippeswamy, SIC | 8. Guruprasad, Sr.Asst. |
| 3. B. A. Nagesh, Secretary | 9. D. G. Duggappa, Assistant |
| 4. S. R. Sayinath Prakash, US | 10. D. Vishwanath, FDA |
| 5.S. Venkataramana Hebbar, SO | 11. Krishnoji Rao, Typist |
| 6. R.Mohana, Gazetted Personal Asst. | 12. M.S.Ganesh, Jr.Asst. |

A. Annual Report:

1. Meeting decided that the annual report may be prepared in-house and the tender floated for its preparation by an outside agency may be cancelled.
2. A draft of the annual report has been prepared, which contains consolidated statistical information. The write-up is yet to be prepared. Secretary, KIC agreed to prepare draft write-up of the report and put up to SCIC and SIC for consideration by 26-5-07. (Action: Secretary).
3. In the statistical part, Public Authority wise information has to be provided. It was informed that in most of the case, Departments have not provided Public Authority wise information. In some cases, even the number of Public Authorities under the Department has not indicated. These have to be obtained from the concerned Departments. (Action: ASO).
4. Meeting decided that the Commission must have a list of Department-wise list of Public Authorities, PIOs as well as First Appellate Authorities. In case of PIOs, the list should have their names, their addresses, telephone numbers, etc. The departments should be requested to provide this information as soft copies.
5. In order to expedite collection of this information it was decided that a meeting of only such departments who have not provided this information shall be called on 26-5-07 at 3-00 p.m. In that meeting, specific department-wise deficiencies in the reports submitted by them shall only be considered.
6. The Agenda should therefore clearly specifically the deficiencies in the reports submitted by the departments, requesting them to bring the missing information along with them. Special mention may be made of lists of Public Authorities, PIOs and First Appellate Authorities.
7. Summing up, following are the action points for the Annual Report:
 - a) Written material.
 - b) Public authority wise statistical information.
 - c) Names, addresses, telephone numbers etc. of Public authorities, PIOs and First Appellate Authorities
8. A point was raised that number of Public Authorities and PIOs etc. would be very large and as such, it may not be possible to include Public Authority wise information in the report. It may also not be possible to include the names and addresses of all the PIOs in the report.

9. Meeting however felt that if it is not possible to include this information as hard copy, it might be possible to attach them in the form of a CD along with the report. However, unless the department tells us how many Public Authorities it has, it would not be possible for the Commission to state the number of Public Authorities who have not reported. Hence, this information is of vital importance to the Commission.

10. It would be appropriate, if the Commission admitted the shortcomings in its report and the information which could not be obtained from the departments should be clearly brought out.

11. Major departments whose reports have deficiencies in their reports are Cooperation, RDPR, HFW, Revenue and Education. It was noted that all of them have large number of public authorities, which in most cases are autonomous bodies like panchayats, aided institutions and cooperative societies etc. Some guidance as to how to tackle this problem can be had from the Annual Report of Andhra Pradesh Information Commission.

12. It was agreed that meeting notices will be issued tomorrow itself, but agenda containing Department-wise deficiencies (to be discussed with the concerned departments) will be sent to them after discussing the same in an internal meeting of KIC to be held on 19-5-07 at 3-30 p.m.

13. It was agreed that along with the notice for the meeting, a copy of draft table IV-A shall be enclosed requesting the Departments to confirm that the information contained in the table is correct and requesting them to provide Public Authority-wise breakup of the information.

14. Principal Secretaries / Secretaries may be requested to attend the meeting personally along with the senior officers who are responsible for compilation of information in the Departments.

B. OTHER IMPORTANT TASKS FOR KIC:

15. Following tasks were identified:

Publication of cause list and orders on KIC web-site. (There are complaints that web site is not updated.)

- Timely preparation and dispatch of orders.
- Procedure for Contempt of Court proceedings.
- Cancellation of tender for preparation of Annual Report.
- Drawal of Budget Grant for 2007-08.

16. Secretary, KIC was requested to take necessary action.

(K. A. THIPPESWAMY)
STATE INFORMATION COMMISSIONER



(K. K. MISRA)
STATE INFORMATION COMMISSIONER

To: All concerned.