

PROCEEDINGS OF THE STAFF MEETING HELD ON 17-11-2007 AT 12.00 NOON IN THE COURT HALL OF KARNATAKA INFORMATION COMMISSION:

Following were present:

Sri/Smt.:

1. K. K. Misra, SCIC.
2. K. A. Thippeswamy, SIC.
3. B. A. Nagesh, Secretary.
4. S. R. Sayinath Prakash, US.
5. M.V. Hebbar, S.O.
6. Srinivas, A.S.O.
7. Mala S., P.A. to SIC.
8. S.Ashok, Accountant.
9. Duggappa, Assistant.
10. Sathyanarayana, Assistant.
11. K. Geetha, Judgement Writer.
12. B. T. Thimmegowda, Judgement Writer.
13. S. Sandhya, Judgement Writer.
14. Papaiah Raju, Stenographer.
15. M.S.Ganesha, Jr. Asst.
16. Krishnoji Rao, Typist.

REVIEW STATEMENTS:

1. It was decided that review statements shall be prepared for a month as a whole. However, because the Secretary is obtaining day-to-day information, the same can be compiled by him and brought before the meeting, if any abnormalities are noticed.

PEN DRIVES:

2. It was decided that all the persons who are working on computer in the Commission shall be issued with a pen drive of 1GB each, for storage and transfer of data.

FILE BOARDS:

3. Secretary was requested to purchase some more durable file boards. All the files for issue of interim orders, for hearing and for issue of orders after hearing, must be kept in folders and a slip should be put on one of the flaps, indicating the title of the folder.

PROCEDURE FOR POSTING THE CASES FOR HEARING:

4. Sri Thippeswamy felt that the system of posting the cases of hearing needs to be streamlined. It was decided that normally all the cases received on a particular day shall be posted for hearing on one specific date only. For example, all the cases received today i.e., 17-11-2007 shall get posted for hearing on 28th of February 2008. This will however be subject to following conditions:

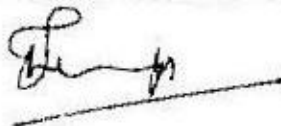
(a) All the complaints shall be posted for hearing on the forenoon such that not more than 30 complaints are posted in a day. If there are more than 30 complaints, these could be posted to the next day.

(b) All the appeals shall be posted in the afternoon along with part heard cases.

OUTSTATION HEARING OF CASES:

5. Secretary informed that the following hearings outside the head quarters have been fixed:

DATES	PLACE OF HEARING	NUMBER OF CASES
5-1-2008	Dharwad	50 cases
25-1-2008	Sira	42 cases
8-2-2008	Belgaum	50 cases approximately
21-2-2008 to 23-2-2008	Gulbarga	240 cases





6. The meeting was informed that the cause lists and the orders have been uploaded almost up to date except for the orders for November 2006, December 2006, January 2007, February, 2007 and March 2007 are yet to be uploaded. SIC (KAT) was requested to get this work done through outsourcing.

ANNUAL REPORT:

7. The final draft has been received. The same has to be shown to the Commissioners for approval.

MISCELLANEOUS:

8. It was decided that in case of references regarding non-compliance of Commission's orders, non-recovery of penalty levied by the Commission and non-payment of compensation, etc., the judicial section will open a part file giving it the same number as the original file with the letter "P" added, and put it with a note sheet for orders of the Secretary. The Secretary would then consult the Commissioners, obtain their orders and send the file back for necessary action.

9. Mr. Hebbar informed that during October 2007, he has received 26 cases, of which 20 have been transferred and six have been replied. There is no pendency as of now.

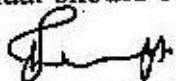
10. RIR cell suggested that GRR should be on a multi-user platform. It is informed that NIC has already prepared software in this regard. They may be requested to attend the weekly meeting of the Commission to be held on 24-11-2007 at 12.00 noon for a discussion.

11. It was decided that one filing cabinet will be allotted to each of the employees for keeping his files and papers. It was also decided to purchase six computers and three printers.

12. It was informed that some office space is available on the 4th floor of our building. We have already addressed a letter to the DPAR to give us additional office space.

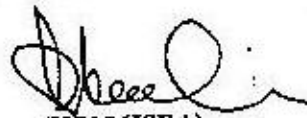
13. Since the said office space is locked and kept idle without use, DPAR may be asked to allot this space to the Commission.

14. For each court hall, a wooden board panel which can accommodate 12 individual pages of calendar should be installed.



(K.A. THIPPESWAMY)

STATE INFORMATION COMMISSIONER



(K.K. MISRA)

STATE CHIEF INFORMATION COMMISSIONER

To All Concerned.